



**Meeting Posting & Agenda**

**Details:**

**Board – Committee – Commission:** Trustees of the Upton Town Library

**Meeting Day, Date, Time:** Monday, Nov 2, 2015, 7 PM

**Location:** Town Hall, Second Floor

**Agenda:**

Open Meeting/Review Agenda

Business Session

- A. Secretary's Minutes
- B. Financial
  - 1. Treasurer's Report
  - 2. Vouchers
  - 3. Town Meeting - Staff COLA Approval
- C. Trustees' Issues
  - 1. Planning Grant For Library Construction
    - a. Status of Site Proposals (RFP)
    - b. Status of Designer Services
  - 2. Action Plan - Report to State
  - 3. FY 16 Holiday Schedule Approval
- D. Staff Issues
  - 1. Annual Reviews in December

Informational Session

- A. Audience Participation
- B. Director's Report and Concerns
- C. Next Regular Meeting: December 7, 2015

Other topics not reasonably anticipated by the Chairman 48 hours in advance

Adjournment

**RECEIVED**

*By Kelly A McElreath at 1:28 pm, Oct 28, 2015*

**Town of Upton**

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**Massachusetts**

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48 Hour notice for meetings of Boards and Committees –

Town Clerk must receive your meeting posting, including agenda, by at least 48 hours prior to the meeting.

**The 48 hours notice cannot include Saturdays, Sundays or holidays.**